



DIGOS WATER DISTRICT

NOTICE OF AWARD

Type:  Public Bidding (PB)  
 Alternative Mode (AM)

NOA Ref. No.: 2023-0025

PhilGEPS Ref. No.: 9428213

February 13, 2023

**Ms. Marilou A. Ang**

GH Office Depot

88-88 AT. Monteverde Ave.

P.O. Box 80432, Davao City

Dear Maam,

Please be notified that the bid under AOQ No. 2023-02-0025 for the supply of various office supplies, is awarded to GH Office Depot as the Lowest Calculated Responsive Bid in the amount of ₱2,510.00 and is hereby accepted per recommendation by the Bids and Awards Committee (BAC) of Digos Water District.

You are required to sign the Purchase Order (P.O.) within ten (10) calendar days upon receipt hereof. Failure to sign the P.O. shall constitute sufficient ground for the cancellation of the award.

Very truly yours,

**ENGR. FELOMINO A. DAUB**  
Head of Procuring Entity



Rizal Avenue, Zone 2, Digos City  
8002 Davao del Sur, Philippines



OGM: +63 (082) 553-2872  
GSO: +63 (082) 553-8742



[digoswaterdistrict@gmail.com](mailto:digoswaterdistrict@gmail.com)  
[dwdprocurement@gmail.com](mailto:dwdprocurement@gmail.com)



DIGOS WATER DISTRICT

PURCHASE ORDER

Supplier : GH OFFICE DEPOT
Address : 88-88 AT. Monteverde Ave., P.O. Box 80432 8000 Davao City

P.O. No. : 2023-02-0067
Date : February 09, 2023

T.I.N : 000-074-144-000-V
Mode of Procurement : Shopping

End User : Customer Services Division
P.R. No. : 2023-01-0034
Date : January 11, 2023

Gentlemen : Please furnish this office the following articles subject to the terms and condition contained herein:

Place of Delivery : DIGOS WATER DISTRICT, RIZAL AVENUE,
Date of Delivery : 45 days upon receipt of P.O.
Delivery Term : 45 Days upon receipt of the P.O.
Payment Term : 30 Days

Table with 5 columns: Item No., Quantity, Unit, Item Description, Unit Cost, Amount. Includes items like Ballpen and Tape, and a total amount of 2,510.00.

\*\*subject to applicable tax/es

Purpose: Office Supplies for frontline service

Funds Available:
Signature of GEM BERNADINE F. DACQUEL
Financial Planning Specialist B
Date: 02.13.23

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:
Very truly yours,
Signature of ENGR. FELOMINO A. DAUB
General Manager

Date:
Date Approved :

Rizal Avenue, Zone 2, Digos City
8002 Davao del Sur, Philippines
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