



DIGOS WATER DISTRICT

NOTICE OF AWARD

Type: Public Bidding (PB)

Alternative Mode (AM)

NOA Ref. No.: 2023-0026

PhilGEPS Ref. No.: 9428213

February 13, 2023

The Manager

Prince Educational Supply
132 Bolton St., Davao City

Dear Sir/Maam,

Please be notified that the bid under AOQ No. 2023-02-0025 for the supply of various office supplies, is awarded to Prince Educational Supply as the Lowest Calculated Responsive Bid in the amount of ₱11,242.50 and is hereby accepted per recommendation by the Bids and Awards Committee (BAC) of Digos Water District.

You are required to sign the Purchase Order (P.O.) within ten (10) calendar days upon receipt hereof. Failure to sign the P.O. shall constitute sufficient ground for the cancellation of the award.

Very truly yours,

ENGR. FELOMINO A. DAUB
Head of Procuring Entity



Rizal Avenue, Zone 2, Digos City
8002 Davao del Sur, Philippines



OGM: +63 (082) 553-2872
GSO: +63 (082) 553-8742



digoswaterdistrict@gmail.com
dwdprocurement@gmail.com



DIGOS WATER DISTRICT

PURCHASE ORDER

| | |
|---|--|
| Supplier : PRINCE EDUCATIONAL SUPPLY | P.O. No. : 2023-02-0068 |
| Address : <u>132 Bolton St. Davao City</u> | Date : <u>February 09, 2023</u> |
| T.I.N : <u>178-130-560-006 V</u> | End User : <u>Customer Services Division</u> |
| Mode of Procurement : <u>Shopping</u> | P.R. No. : 2023-01-0034 |
| | Date : <u>January 11, 2023</u> |

Gentlemen : Please furnish this office the following articles subject to the terms and condition contained herein:

| | |
|--|---|
| Place of Delivery : <u>DIGOS WATER DISTRICT, RIZAL AVENUE,</u> | Delivery Term : <u>45 Days upon receipt of the P.O.</u> |
| Date of Delivery : <u>45 days upon receipt of P.O.</u> | Payment Term : <u>30 Days</u> |

| Item No. | Quantity | Unit | Item Description | Unit Cost | Amount |
|-------------------------|----------|--------|---|--------------|----------------------|
| 5 | 20 | ream/s | Bond Paper, short (white) subs. 16 class-A | 125.00 | 2,500.00 |
| 6 | 15 | ream/s | Book Paper, long (white) subs. 24 Class-A | 148.00 | 2,220.00 |
| 10 | 10 | set/s | File Tab Divider, Bristol board, Legal | 21.75 | 217.50 |
| 15 | 15 | ream/s | Groundwood short, subs. 18 (mimeo paper) | 148.00 | 2,220.00 |
| 20 | 10 | pc/s. | Lever Arch Binder (long) - Side Clip | 145.00 | 1,450.00 |
| 21 | 10 | pc/s. | Marker, Whiteboard, black. Felt tip, bullet type | 24.50 | 245.00 |
| 26 | 10 | ream/s | Whitewove paper, legal | 168.00 | 1,680.00 |
| 27 | 5 | ream/s | Whitewove paper, letter | 142.00 | 710.00 |
| | | | *** Nothing Follows *** | | |
| (Total Amount in Words) | | | Eleven Thousand Two Hundred Forty Two Pesos and 50/100 | TOTAL | Php 11,242.50 |

**subject to applicable tax/es

Purpose: Office Supplies for frontline service

Funds Available:

GEM BERNADINE F. DACQUEL
 Financial Planning Specialist B
 Date: 02.13.23 701-50203010

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: _____ Very truly yours,
 _____ **ENGR. FELOMINO A. DAUB**
 (Signature Over Printed Name) General Manager

Date: _____ Date Approved : _____

Rizal Avenue, Zone 2, Digos City
 8002 Davao del Sur, Philippines **NV Reg. TIN: 000-570-921-0000** **Telefax no: +63 (082) 553-8742**
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