



DIGOS WATER DISTRICT

NOTICE OF AWARD

Type: Public Bidding (PB)
 Alternative Mode (AM)

NOA Ref. No.: 2023-0027

PhilGEPs Ref. No.: 9428213

February 13, 2023

The Manager

V.S. Tay, Incorporated
125 R. Magsaysay Ave., Davao City

Dear Sir/Maam,

Please be notified that the bid under AOQ No. 2023-02-0025 for the supply of various office supplies, is awarded to V. S. Tay, Incorporated as the Lowest Calculated Responsive Bid in the amount of ₱16,125.00 and is hereby accepted per recommendation by the Bids and Awards Committee (BAC) of Digos Water District.

You are required to sign the Purchase Order (P.O.) within ten (10) calendar days upon receipt hereof. Failure to sign the P.O. shall constitute sufficient ground for the cancellation of the award.

Very truly yours,

ENGR. FELOMINO A. DAUB
Head of Procuring Entity



Rizal Avenue, Zone 2, Digos City
8002 Davao del Sur, Philippines



OGM: +63 (082) 553-2872
GSO: +63 (082) 553-8742



digoswaterdistrict@gmail.com
dwdprocurement@gmail.com



DIGOS WATER DISTRICT

PURCHASE ORDER

Supplier : **V.S. TAY, INCORPORATED**
 Address : 125 R. Magsaysay Ave., Davao City

P.O. No. : **2023-02-0069**
 Date : February 09, 2023

T.I.N : 002-623-291-000-V
 Mode of Procurement : Shopping

End User : Customer Services Division
 P.R. No. : **2023-01-0034**
 Date : January 11, 2023

Gentlemen : Please furnish this office the following articles subject to the terms and condition contained herein:

Place of Delivery : DIGOS WATER DISTRICT, RIZAL AVENUE,
 Date of Delivery : 45 days upon receipt of P.O.

Delivery Term : 45 Days upon receipt of the P.O.
 Payment Term : 30 Days

Item No.	Quantity	Unit	Item Description	Unit Cost	Amount
2	20	pc/s.	Ballpen with cord & holder (black)	28.00	560.00
3	12	pack/s	Battery, extra heavy duty dry cell , AA, 1.5V, (4 pcs per blister pack)	37.50	450.00
4	12	pack	Battery, extra heavy duty dry cell , size C or R14, 1.5V, (2pcs/blister pack)	145.00	1,740.00
7	6	box/es	Clip, Backfold, all metal, clamping 25mm (1"), 12 pieces per box	20.00	120.00
8	3	box/es	Clip, Backfold, all metal, clamping 50mm (2"), 12 pieces per box	69.00	207.00
9	12	box/es	Continuous Form, 1-ply (short), 280mm x 241mm, 70 gsm, 2,000 sheets per box (white)	1,020.00	12,240.00
11	10	pc/s.	Folder, Pressboard, Expandable, blue (long)	14.50	145.00
12	10	pc/s.	Folder, Pressboard, Expandable, blue (short)	14.50	145.00
23	6	roll/s	Tape, Duct Tape, 3" Strong adhesive, easy tear, scratch	68.00	408.00
SUBTOTAL					16,015.00

Purpose: Office Supplies for frontline service

Funds Available:

GEM BERNADINE F. DACQUEL
 Financial Planning Specialist B

Date: 02.13.23

001-SD203010

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Very truly yours,

(Signature Over Printed Name)

ENGR. FELOMINO A. DAUB
 General Manager

Date:

Date Approved :



Rizal Avenue, Zone 2, Digos City
 8002 Davao del Sur, Philippines

NV Reg. TIN: 000-570-921-0000

Telefax no: +63 (082) 553-8742

Email-add: dwdprocurement@gmail.com



DIGOS WATER DISTRICT

PURCHASE ORDER

Supplier : V.S. TAY, INCORPORATED	P.O. No. : 2023-02-0069
Address : <u>125 R. Magsaysay Ave., Davao City</u>	Date : <u>February 09, 2023</u>
T.I.N : <u>002-623-291-000-V</u>	End User : <u>Customer Services Division</u>
Mode of Procurement : <u>Shopping</u>	P.R. No. : 2023-01-0034
	Date : <u>January 11, 2023</u>

Gentlemen : Please furnish this office the following articles subject to the terms and condition contained herein:

Place of Delivery : <u>DIGOS WATER DISTRICT, RIZAL AVENUE,</u>	Delivery Term : <u>45 Days upon receipt of the P.O.</u>
Date of Delivery : <u>45 days upon receipt of P.O.</u>	Payment Term : <u>30 Days</u>

Item No.	Quantity	Unit	Item Description	Unit Cost	Amount
24	10	roll/s	Tape, Transparent, 25mm (1")	11.00	110.00
			*** Nothing Follows ***		
SUBTOTAL					110.00
(Total Amount in Words) Sixteen Thousand One Hundred Twenty Five Pesos				TOTAL	Php 16,125.00

**subject to applicable tax/es

Purpose: Office Supplies for frontline service

Funds Available:

[Signature]
GEM BERNADINE F. DACQUEL
 Financial Planning Specialist B
 Date: 02.13.23 601-0203010

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: _____ Very truly yours, *[Signature]*
 (Signature Over Printed Name) **ENGR. FELOMINO A. DAUB**
 General Manager

Date: _____ Date Approved : _____