



DIGOS WATER DISTRICT

NOTICE OF AWARD

Type: Public Bidding (PB)
 Alternative Mode (AM)

NOA Ref. No.: 2023-04-0007
 PhilGEPS Ref. No.: 9609154

April 24, 2023

Ms. Marilou A. Ang
 GH Office Depot
 88-88 AT. Monteverde Ave.
 P.O. Box 80432, Davao City

Dear Maam,

Please be notified that the bid under AOQ No. 2023-04-0020 for the supply of various office supplies, is awarded to GH Office Depot as the Lowest Calculated Responsive Bid in the amount of ₱2,513.80 and is hereby accepted per recommendation by the Bids and Awards Committee (BAC) of Digos Water District.

You are required to sign the Purchase Order (P.O.) within ten (10) calendar days upon receipt hereof. Failure to sign the P.O. shall constitute sufficient ground for the cancellation of the award.

Very truly yours,

ENGR. FELOMINO A. DAUB
 Head of Procuring Entity

WARNING:
 There are unscrupulous individuals / entities pretending to be an officer/ employee of DWD using its name for personal / financial gain. The DWD condemns this misrepresentation and categorically denies any participation in this unlawful act.

Kindly report the individuals / entities representing, soliciting, and requesting money for any procurement related activities to the Office of the General Manager at (082) 553-2872 or e-mail at digoswaterdistrict@gmail.com.



DIGOS WATER DISTRICT

PURCHASE ORDER

Supplier : GH OFFICE DEPOT	P.O. No. : 2023-04-0162
Address : 88-88 AT. Monteverde Ave., P.O. Box 80432 8000 Davao City	Date : April 24, 2023
T.I.N : 000-074-144-000-V	End User : Planning & Design Division
Mode of Procurement : Shopping	P.R. No. : 2023-03-0015
	Date : March 13, 2023

Gentlemen : Please furnish this office the following articles subject to the terms and condition contained herein:

Place of Delivery : DIGOS WATER DISTRICT, RIZAL AVENUE,	Delivery Term : 45 Days upon receipt of the P.O.
Date of Delivery : 45 days upon receipt of P.O.	Payment Term : 30 Days

Item No.	Quantity	Unit	Item Description	Unit Cost	Amount
3	5	pc/s.	Marker, Permanent , bullet type, black, refillable	22.50	112.50
6	5	pc/s.	Tape, Double sided, 25mm (1")	24.00	120.00
10	3	pc/s.	Tape, Magic/ Invisible, no. 810	268.60	805.80
12	5	bottle/s	Ink Refill for permanent marker	78.00	390.00
15	15	pc/s.	Envelope, Expanded, color orange (long/legal size 8.5 x 13)	13.00	195.00
17	5	pad/s	Sticky note pad, "arrow/sign here" pad, 50 sheets per pad	178.10	890.50
*** Nothing Follows ***					
(Total Amount in Words) Two Thousand Five Hundred Thirteen Pesos and 80/100				TOTAL	Php 2,513.80

**subject to applicable tax/es

Purpose: Office supplies for Planning and Design Division

Funds Available:

GEM BERNADINE F. DACQUEL
 Financial Planning Specialist B

Date: **04.25.23**

608-50202010

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Very truly yours,

(Signature Over Printed Name)

ENGR. FELICIANO A. DAUB

General Manager

Date:

Date Approved :



Rizal Avenue, Zone 2, Digos City
8002 Davao del Sur, Philippines

NV Reg. TIN: 000-570-921-0000

Telefax no: +63 (082) 553-8742

Email-add: dwdprocurement@gmail.com