



DIGOS WATER DISTRICT

REQUEST FOR QUOTATION

SUPPLIER : _____
ADDRESS : _____

REF. # : 2023-07-0005
DATE : 07/03/2023

Please quote your lowest price on the item/s listed subject to the General Conditions as stated below, stating the shortest time of delivery and submit quotation in a sealed envelope not later than July 12, 2023. (ABC 57,435.00)

RECEIVED 04 2023

Thank you.

APHRODITE M. ADRALES
OIC - Admin Division Manager

Table with 6 columns: Item No., Unit, Description, Quantity, Unit Price, Total Price. Rows include Glue, Ink refill, Ribbon Cartridge, and Toner Cart.

After having carefully read and accepted your General Conditions, I/We faithfully quoted for the following item/s stated above.

Printed Name & Signature/Representative

Canvassed by:

Tel. no/Cell no. or E-mail Address

GENERAL CONDITIONS

- 1. All entries must be typewritten or written legibly.
2. Delivery period within _____ calendar days upon receipt of purchase order.
3. Warranty shall be for a period of six (6) months for the supplies and materials and one (1) year for equipment, which will take effect on the date of acceptance by the procuring entity.
4. Price validity shall be for a period of thirty (30) calendar days except for high perishable goods, other items warranted under the circumstances.
5. Offered price/s should be inclusive of applicable taxes.
6. Bidders may submit original brochures showing certifications of the product being offered (equipment only).
7. Quotation can be sent thru email, fax or personal delivery.

Received for philgaps posting: 07/05/2023

Footer containing address (Rizal Avenue, Zone 2, Digos City), NV Reg. TIN, Telefax no, and Email-add.